

Admiral Westphal Elementary School

School Advisory Council

October 21st 2025

Meeting Minutes

Item	Discussion
1	Call to order - Meeting was called to order at 6:05 PM (Virtual)
2	In attendance: Nick MacDonald - Principal Regis Dudley - Parent Seanna Morton - Parent
3	Approval of the agenda - Approved
4	New business Discussed the role of the SAC chair. Members will consider the role.
5	Principals Report -Student Success Plan - We discussed the school Student Success Plan. Teachers have established Literacy, Math, Well-Being goals for the first cycle. A key part of the plan will be to collect data and use that data to inform small group instruction. Grade 3 assessment results were also discussed (overall results). Students performed quite well in math (all students who participated achieved at level 3/4). On the mathematics portion the results were as follows: Level 4: 2 33.3% Level 3: 3 50% Level 2: 1 16.7% Early literacy support screening was completed in September. The information from this assessment is used to inform the teaching team on students who may require more targeted support in a small group for an eight week block. These groups have been established and are being supported by our Early Literacy Support Teacher.

	The Apple picking trip on October 17th was a success. Students enjoyed the trip! The LC fridge has arrived and is in place. Conference day October 24th - Teachers will be attending a variety of conferences. Purchasing a sensory path for the school was discussed and it was decided that the SAC would like to fund this project. The group discussed the school lunch program. The SAC would like to consider supporting teachers with classroom needs.
6	Other - N/A
7	Next meeting (date, time): Tuesday, 18th 2025
8	Adjournment - 7: 00 PM