

Admiral Westphal Elementary School  
School Advisory Council  
December 8th 2025

Meeting Minutes

Item	Discussion
1	<b>Call to order</b> - Meeting was called to order at 6:05 PM (Virtual)
2	<b>In attendance:</b> Nick MacDonald - Principal Regis Dudley - Parent Seanna Morton - Parent
3	<b>Approval of the agenda</b> - Approved
4	<b>New business</b> Seanna has agreed to check the SAC school email account.
5	<b>Principals Report</b> Student Success Plan - We discussed the school Student Success Plan. We have completed our first cycle. In literacy, teachers have noticed that small group lessons are working well and have worked to ensure lessons are presented in small, meaningful chunks. It was noted by teachers that this is supporting student success. We continue to have some students not yet meeting expectations. In math, teachers have worked to become familiar with the Criteria for Supporting Student Success. Teachers have worked to use game based instruction as students have shared that they prefer that approach. Here remain some students requiring continued support with fact fluency. A micro-survey was completed by grades 2-6 to support our well-being goal. The majority of students report feeling safe at school, but there is work to do to ensure students feel that their teachers know about their hobbies and interests.  General results from the Grade three Provincial assessment were discussed.

	The group discussed details regarding upcoming events (the Holiday Concert, Volleyball tournaments, Festive dinner, the P/1 & 2 visit to the Admiral Long Term Care Centre, Trinkets to Treasures,
6	<b>Other</b> -Financial status of the SAC was shared. The 2025 grant has been received.
7	<b>Next meeting (date, time):</b> Tuesday, January 27th 2025
8	<b>Adjournment</b> - 6:45 PM