

**SAC Meeting [Virtual] Agenda Jan 25, 2024**  
Admiral Westphal Elementary

| PRES. | NAME                 | MEMBER           | EMAIL |
|-------|----------------------|------------------|-------|
| x     | Nicolle Bowes Cashen | Parent/Chair     |       |
|       | Holly David          | Parent           |       |
|       | Jennifer Veitch      | Parent           |       |
| x     | Jamie Kavanaugh      | Principal        |       |
|       | Stefanie Oldreive    | Teacher          |       |
| x     | Emily Thomas         | EPA              |       |
|       | Regis Dudley         | Community Member |       |

| TOPIC                                  | Topics for Discussion   | ACTION  |
|--|---|---|
| Meeting called to order                |   |   |
| Approval of Agenda                     | Yes   |   |
| Approval of previous meeting's Minutes | Yes   |   |
| Principals updates                     | <ul style="list-style-type: none"> <li>• Trinkets to Treasures</li> <li>• Holiday Concert</li> <li>• Turkey Dinner for School</li> <li>• Spot Ya Assemblies</li> <li>• Families supported before break</li> <li>• Breakfast Program</li> <li>• Pizzas</li> <li>• Milk</li> <li>• SAC Previous Meeting</li> <li>• Violence Threat Risk Assessment training</li> <li>• New Child Youth Care Practitioner to be hired</li> <li>• Therapeutic Paws &amp; Music Therapy</li> </ul> | <ul style="list-style-type: none"> <li>• Trinkets treasures with again a very big hit with students, and their families.</li> <li>• The Holiday concert was very well attended, and people appreciate it the video.</li> <li>• Thanks to donations the school staff was able to cook and serve a Turkey dinner for all students and staff in the building. Some of the students said how this was the best and fanciest meal they had ever eaten.</li> <li>• Spot-Ya assemblies are happening monthly, to celebrate positive student achievements.</li> <li>• Again thanks to donations, we April 2 support multiple families with turkeys for the holidays.</li> <li>• Breakfast program is still quite popular</li> <li>• Pizza Program is still happening. Students pay \$22.00 for pizza one day a week for eight weeks. We continue to fund between 15 and 20 pizzas per week.</li> </ul> <p>Question was raised about potential other lunch options subway for example, or Boston Pizza. Questions about potential additional days, food.</p> <ul style="list-style-type: none"> <li>• Our milk program is running. As mentioned before, we still support 15 to 20 students with their milk.</li> <li>• Violence threat risk assessment currently happening for administrators.</li> <li>• Our current CYCP is accepted another job a new one will hopefully be hired in the near future.</li> <li>• The therapeutic pause program is happening at our school. Just the dog comes into our learning centre spends one hour with learning centre students, and then one hour with other</li> </ul> |

**Jan 25, 2024 6:00 PM**

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|  |   | <p>students so that they may read with him. It is a big success.</p> <ul style="list-style-type: none"><li>• Music therapy is again happening this year, and students very much seemed to enjoy the program.</li><li>• Maritime centre for African dance will be coming to do a presentation to the school on February 13th.</li><li>• We're looking at purchasing school clothing this year, now on a search for quotes for the project.</li></ul> |
| Other Items                                    |   |   |
| School improvement plan update (standing item) |   |   |
| SAC meeting dates remaining                    | Feb 22, 2024 @ 6:30 PM<br>March 28, 2024 @ 6:30 PM<br>May 9, 2024 @ 6:30 PM |   |
| Next meeting date, time                        | TBD   |   |
| Meeting adjourned                              |   |   |