

**SAC Meeting Minutes**  
Admiral Westphal Elementary

PRES.	NAME	MEMBER	EMAIL
X	Nicolle Bowes Cashen	Parent/Chair	
	Holly David	Parent	
	Jennifer Veitch	Parent	
X	Jamie Kavanaugh	Principal	
	Stefanie Oldreive	Teacher	
X	Emily Thomas	EPA	
		Community Member	

TOPIC	Topics for Discussion	ACTION
Meeting called to order		
Approval of Agenda	Yes	
Approval of previous meeting's Minutes	Yes	
Principals updates	<ul style="list-style-type: none"> <li>• Chair?</li> <li>• Record of spending from last meeting</li> <li>• Picture Day – Oct 17</li> <li>• Retakes Nov 7</li> <li>• School Success Plan [SSP]</li> <li>• Student Success Survey [SSS]</li> </ul>	<ul style="list-style-type: none"> <li>• Ms. Bowes Cashen agreed to serve as chair again this year.</li> <li>• Discussed the spending that was outlined from last year's final meeting. Will again look at a Sensory Pathway, and explore other companies</li> <li>• Discussed school's SSP</li> <li>• Reviewed SSS results, and discussed options school is looking at to address some of the noteworthy numbers.                             <ul style="list-style-type: none"> <li>○ Focus on Community Outreach efforts</li> </ul> </li> </ul>
Other Items		
School improvement plan update (standing item)	Maintaining current focus	
SAC meeting dates remaining	N/A	
Next meeting date, time	Nov. 30, 2023 @ 6:00PM Jan 18, 2024 @ 6:00PM Feb 22, 2024 @ 6:00PM March 28, 2024 @ 6:00PM May 9, 2024 @ 6:00PM	
Meeting adjourned		Yes