

**Admiral Westphal Elementary - School Advisory Council
School Year 20/21 Virtual Meeting #2 Minutes – November 4, 2020 6:00 pm**

Agenda

Attendance

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NAME	MEMBER	PRESENT	AB
Sonia Reid	Parent/Chair	X	
Donna Ryan	Parent	X	
Ola Hamid	Parent	X	
Sherri MacDonald	Principal	X	
Wade MacDonald	Vice Principal	X	
Paula Moors	Teacher	X	
Naomi Kelloway	Teacher	X	
Lori Healey	EPA		X
Lisa Grandy	Community Member		X

Minutes

TOPIC	DISCUSSION	ACTION
Meeting called to order	6:05 pm	
Introductions		
Items	Minutes from October 7, 2020 approved	
Funding Update	<ul style="list-style-type: none"> - Still have over \$7000 in SAC account. - Startup spending approved for COVID relief items (e.g. furniture, LCD projector) 	

	<p>hardware/install, playground improvements, sanitizer)</p> <ul style="list-style-type: none"> - Would SAC approve Halloween treats purchased by staff? Approved. - Next meeting we can discuss further ideas 	
Community Membership	<p><i>Community members</i></p> <ul style="list-style-type: none"> • Must not be an employee of Admiral Westphal Elementary School • Must not have children registered at Admiral Westphal Elementary School ; and • Must reside in the geographical area served by Admiral Westphal Elementary School or provide a service to or within the geographical area served by Admiral Westphal Elementary School <ul style="list-style-type: none"> - Ola Hamada asked about qualifications – she may know someone who would be interested. - Sherri MacDonald explained the role of community member on SAC and invited Ola’s contact to call her to discuss more. 	
Opening School during a pandemic updates	<p>Plan B</p> <ul style="list-style-type: none"> - If Plan B implemented, class sizes reduced to ~15 students, increasing to seven classes from five. - Would require one additional teacher at AWES 	

	<ul style="list-style-type: none"> - No students from AWES would need to be moved off-site. - Class lists will be reviewed to ensure best placement for students in Plan B scenario. - If Plan B were to happen, unknown how many families would keep their children home, so actual numbers may be less than planned. <p>Masking Social Distancing Sanitizing</p> <ul style="list-style-type: none"> - Going well re: COVID protocols. - Grades 4-6 masked when not in desks. All students on bus. - Social distancing challenging at elementary level. When outside, students reminded to stay apart as much as possible. - Principals had check-in with NS Public Health last week – good feedback and discussion about how things are going at AWES. 	
Principals updates	<ul style="list-style-type: none"> • School closure Oct. 29 - Last week, water main break on Walker Street required school closure (water was not forecast to be hooked up until afternoon, no water = no washrooms, handwashing) - HRCE made decision to close at around 8:45 am. - All parents of students already at school contacted as per HRCE policy. • Halloween at AWES 	

	<ul style="list-style-type: none">- Teachers created virtual Halloween parade so all students could see each others' costumes. • Literacy Coaching<ul style="list-style-type: none">- Literacy Coach from HRCE working with three teachers. • Virtual Remembrance Day<ul style="list-style-type: none">- Next week we will be having a virtual Remembrance Day assembly. • Virtual Parent Teacher Dec 3rd<ul style="list-style-type: none">- Official parent-teacher day is December 3rd.- Phone calls may also benefit parents re: easier to schedule, accessible to most families.- May result in higher uptake of parent-teacher interviews.- Teachers and parents may have some flexibility with times and the day of calls.- Calls will be made after report cards sent home. • Assessment and Evaluation Day Nov 20th<ul style="list-style-type: none">- Teachers will be engaged in report card writing and other assessment tasks.- Report cards may be more challenging than typical, given slow start in September to academics.- Reports will likely report on fewer outcomes than typical for Term 1 pre-pandemic.- Reports will be distributed electronically as they were in Terms 2 and 3 last year.	
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	<ul style="list-style-type: none"> - Paper copies will be available upon request. - Question: PowerSchool access to report cards? Various information available on parent portal: attendance, assessment information, report card grades • Report Cards Nov 30th week • New Staff <ul style="list-style-type: none"> - New teacher, Jennifer Hishon, working 50% mornings in grade 5/6. Knows students well – subbed a lot at AWES last year. - Two new custodial staff: evening custodian and a daytime custodian dedicated to COVID sanitizing. 	
<p>New Items:</p>	<ul style="list-style-type: none"> - Christmas concert and Santa Shop? Unable to do either this year due to COVID. - Hard for students not to play together between classes / cohorts, but students are doing well – very adaptable and compliant with COVID rules. - Grade 4/5 and 5/6 piloted program through Museum of Natural History. 90-minute presentation about Mi'kmaq culture via interactive Zoom. - Question: Water testing results. All schools in province tested for lead. Many faucets in AWES tested higher than standard, but neither drinking fountain was above standard. 	

	<p>Province supplied drinking water via coolers.</p> <ul style="list-style-type: none">- Bottled drinking water will remain indefinitely, and water fountains remain closed.- No timeline / details on how lead in water will be mitigated.	
Meeting adjourned	6:47 pm (Next meeting Jan. 6, 2021)	Closed