

**Admiral Westphal Elementary - School Advisory Council
School Year 20/21 Virtual Meeting #1 Minutes – October 7, 2020 6:00 pm**

Agenda

Attendance

Agenda

Attendance

NAME	MEMBER	PRESENT	AB
Sonia Reid	Parent/Chair	X	
Donna Ryan	Parent	X	
Ola Hamid	Parent	X	
Sherri MacDonald	Principal	X	
Wade MacDonald	Vice Principal	X	
Paula Moors	Teacher	X	
Naomi Kelloway	Teacher	X	
Lori Healey	EPA		X
Lisa Grandy	Community Member		regrets

Minutes

TOPIC	DISCUSSION	ACTION
Meeting called to order	6:03 pm	
Introductions		
Items		
Funding Update	\$2700 left from last year's budget. Receiving this year's allocation any time. \$5000 Asks: Substitute release time for bring our new staff up to speed for Caring Schools Curriculum \$400 LCD installation in grade 1/2 \$500	

	<p>White board table for resource \$500 iPads for P/1 and 1/2\$1000 Individualized work stations materials (manipulatives, bins, lego etc.) \$500 Lunch rainy day activities materials \$100 = \$3000</p> <p><i>\$7700 total for this school year.</i></p> <p><i>Request is to spend down the remaining budget from last year and then start fresh with the new allocation.</i></p> <p><i>Last year focus on Caring Schools, and funding was directed towards implementing this program (e.g. flex seating, furniture, motivation materials).</i></p>	
<p>Opening School during a pandemic</p>	<p>Staggered schedules</p> <p><i>Soft start to morning (all students enter school as they arrive).</i></p> <p><i>Recess and lunch times staggered, only two classes (max) outside at any time, divided on playground.</i></p> <p>Preventing spread (cohorting, masks, sanitizing stations, visitors to bldg. etc.)</p> <p>Cleaning protocols</p> <ul style="list-style-type: none"> - <i>Hand sanitizing at every threshold.</i> - <i>Extra sanitizer purchased to ensure it is widely available.</i> - <i>Cohorts mean that classes never mix.</i> - <i>Limited visitors to the building.</i> - <i>Students in grades 4 to 6 must wear masks when they can't physically distance in classrooms, and in hallways.</i> - <i>Extra cleaning – custodian works 10 – 7 to ensure desks and high-touch surfaces are sanitized.</i> <p>Classroom set up</p> <ul style="list-style-type: none"> - <i>Desks are set up in physically distanced rows, limited furniture and materials.</i> <p>Daily Checklist When a student is sick Isolation Room set up</p>	

	<ul style="list-style-type: none"> - <i>Parents and staff asked to self-monitor for symptoms daily.</i> - <i>If student falls ill at school, student is masked and taken to isolation room while waiting for parent to pick up.</i> - <i>Parent advised to call 811 (if they have Covid symptoms) to see if testing required.</i> - <i>Student can return to school if test is negative.</i> - <i>Positive test – public health takes lead.</i> <p>Plan B</p> <ul style="list-style-type: none"> - <i>If Public Health directs, classes will be redistributed to new cohorts of around fifteen students.</i> - <i>At AWES we would move from five to seven classes.</i> - <i>In our school’s case we have enough room for all classes on-site.</i> 	
Breakfast Program	<p>Morning breakfast to go bowls</p> <ul style="list-style-type: none"> - <i>No hot breakfast at this time. Replaced with “grab and go” breakfast bowls – prepackaged, individual items.</i> - <i>May be opportunity for limited hot items later in the year (e.g. pre-made grilled cheese).</i> 	
Principals updates	<ul style="list-style-type: none"> ● Picture Day <ul style="list-style-type: none"> - <i>Successful, safe picture day – students from each class sent down in small groups of four, no mixing of cohorts.</i> - <i>Class photo will be a composite of all students’ individual photos.</i> ● Virtual Curriculum Night <ul style="list-style-type: none"> - <i>Links between home and school are limited this year.</i> - <i>Thinking of ways to connect what is happening to parents.</i> - <i>Newsletters, Class Dojo, SeeSaw etc. are ideas being considered or implemented.</i> ● Provincial assessments grade 6 cancelled for 2020 <ul style="list-style-type: none"> - <i>Annual grade six math/literacy assessments not happening this year. The grade three</i> 	

	<p><i>assessment in the spring is scheduled to take place.</i></p> <ul style="list-style-type: none"> • New Staff 5/6, 1/2, Resource/LC/Teacher/EPA's/CYPC/Guidance <ul style="list-style-type: none"> - <i>Danielle Sauter grade 5/6 (50%).</i> - <i>Wade MacDonald filling in 50% Resource & VP</i> - <i>Anne Marie Wigle filling in 50% Resource.</i> - <i>(Teacher who owns Resource position on leave, return TBD.)</i> - <i>Jenny Redman grade 1/2. Ms. Shea had filled in for Ms. Redman last year.</i> - <i>Leeann LeBlanc subbing for LC</i> - <i>Brian Deveau new caretaker</i> - <i>Kirsty McRae CYCP</i> - <i>New circuit teachers, EPAs, guidance</i> • Terry Fox <ul style="list-style-type: none"> - <i>Some classes walked around yard or block.</i> • Orange Shirt Day <ul style="list-style-type: none"> - <i>Good connections with reconciliation lessons.</i> • Virtual museum visit <ul style="list-style-type: none"> - <i>Museum of Natural History offering virtual field trips – 5/6 did this via video conference and it went well. 4/5 will do this next week.</i> - • Hold and Secure/Lockdown /Fire/Relocation Drills <ul style="list-style-type: none"> - <i>Regular emergency drills happening as usual.</i> • Fantastic Friday <ul style="list-style-type: none"> - <i>Fantastic Friday calls from admin to recognize positive deeds identified by teachers.</i> • Pizza <ul style="list-style-type: none"> - <i>Pizza day is returning! Little Caesars again providing individual pizzas. Will separate and deliver in bags for each classroom.</i> - <i>Some pizza lunches subsidized.</i> 	
SAC meeting dates	<ul style="list-style-type: none"> - November 4 - January 6 	

	<ul style="list-style-type: none"> - February 3 - April 7 - May 5 	
New Items:	<ul style="list-style-type: none"> - <i>PD Day on Friday, Sept 25 – focus on anti-black racism in the morning, and student programming (adaptations, IPPs) in the afternoon.</i> - <i>Halloween? Classes will plan some fun learning themed events. Students have the option to dress up.</i> 	
Meeting adjourned	6:54pm	Closed